



**WE ARE
HIRING**
JOIN OUR TEAM

📣 Internship Opportunity: Facilities Management Interns (SETA-Funded Learnership)

📍 Location: Gauteng

📅 Closing Date: 24 April 2025

Hillpet Construction Management is excited to be part of a national effort to develop the next generation of Facilities Management professionals. In partnership with MSC Education Holdings and the SETA, we are looking for passionate and driven **interns** to join our team under a fully-funded **Workplace-Based Learning (WIL) Programme**.

Purpose of the Role

Facilities Management plays a vital role in ensuring that the built environment operates efficiently, safely, and sustainably. This internship will provide practical experience and learning opportunities aligned with the **Occupational Certificate: Facilities Manager (NQF Level 6)**. Interns will gain industry-ready skills through structured workplace learning combined with theoretical knowledge.

Key Responsibilities

- Assist in the coordination and delivery of facility management services and operations.
- Support in conducting building inspections, maintenance scheduling, and contractor liaison.
- Participate in space planning, asset tracking, and record-keeping.
- Contribute to cost management, budgeting, and procurement processes.
- Help ensure compliance with Occupational Health & Safety (OHS) standards.
- Support sustainability and efficiency initiatives within facilities.

Key Competencies & Requirements

- **Completed Qualifications:**
- Minimum **NQF Level 6** qualification in one of the following:
 - Civil Engineering
 - Quantity Surveying
 - Project Management
 - Operations Management
 - Business Management / Business Administration
 - Finance
 - Human Resources
 - Information Technology
 - Supply Chain Management

Experience: 0–3 years of work experience (graduates welcome).

- Strong communication and organisational skills.
- Willingness to learn and contribute in a team-oriented environment.
- Basic knowledge of facilities or construction management is advantageous.

What You'll Gain

- Real-world workplace experience in the built environment.
- Mentorship from experienced professionals.
- Development of practical evidence for assessments.
- Exposure to a dynamic and growing industry with long-term career potential.

How to Apply

Apply now and become part of a future-forward organisation

 **Submit your CV and Qualification to:** hr@hillpet.org

 **Enquiries:** 011 312 0835

 www.hillpet.org

For more information contact us at: +27 11 312 08 35

www.hillpet.org